

77-0431

OC M77-0537
OC M77-053
28 JUN 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM :
Director of Communications

SUBJECT : Communications Requirements for FY-1979-1983

REFERENCE : OC-M-76-077, dtd 4 February 1976 NR OL Reg.

1. The Office of Communications would appreciate receiving up-to-date information from the other Offices in the Directorate of Administration about future planning requirements requiring communications support. The FY-1979 communications requirements and projections for FY-1980/1983 will be incorporated in the OC response to the Program Call. Please include any projected decreases which may be used to offset planned increases.

2. It would be helpful to OC in preparing detailed cost estimates if each Office would provide specific locations and other related information about its requirements. Each Office should include not only record communications requirements, but also its needs for secure voice, data, and facsimile communications. Where precise forecasts are not possible so far in advance, please indicate the number of various types of activities and the general geographic locations.

3. It would be appreciated if the responses from the Directorate of Administration Offices could be forwarded to OC by 18 February 1977.

cc: O/Comptroller

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